

SYMBIOSIS MEDICAL COLLEGE FOR WOMEN

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Symbiosis University Hospital and Research Centre

Institutional Policy on Sexual violence

1. Institutional committee on Sexual Violence will comprise of Dean, Dy Dean, MS, HOD Gynae Obs, HOD Psychiatry, HOD FMT, HOD paediatrics and HOD General surgery.
2. Medical Examination of all such cases will be conducted as per guidelines issued by GOI Min of health and family welfare dated 19 March 2014 and Maharashtra State Govt Public Health dept dated 07 Aug 2015.
3. Role of Casualty Medical Officer:
 - a. Interact with the patient in presence of their relations and female hospital staff.
 - b. Make patient comfortable, render any first aid if needed. If patient is in shock/unconscious, commence life saving treatment for the same.
 - c. Victim must be informed not to change clothes, wash herself or any body part till the time the medical examination and collection of sample is completed.
 - d. Immediately inform a gynaecologist (preferably a female) to come and see the case in the casualty ward itself.
 - e. In case the victim is a minor below 12 years of age, Paediatrician on call also has to be called in addition to the gynaecologist.
 - f. In case of behavioural disturbances are noticed, HOD of Psychiatry to be informed.
 - g. The following staff of the Hospital will be invariably informed. Medical Superintendent, Dean of Medical college
 - h. Informed Consent : Commence Procedure to obtain informed consent for
 - (i) Treatment
 - (ii) Information to Police – Even if a pt refuses to give this consent, information must be given to the police. Police will come and may obtain negative consent from the victim. (entry in MLC book of hospital)
 - (iii) Collection of samples/specimen for evidences
4. Role of Specialist Doctor:
 - a. Counsel the victim and obtain a detailed history
 - b. Examination of victim
 - c. Collection of Evidence of Samples using SAFE Kit. (clothes, hair, nails, semen samples, vaginal swabs etc) , seal in a dry pack, wax sealed with hospital seal and handed over to police and obtain receipt from police. (No Forensic samples to be sent to Hospital lab)

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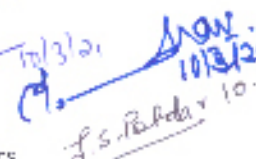



J.C. Bhatkar
10.8.21

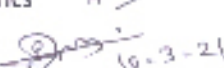
- d. Get relevant Investigations
 - e. Get references from other specialists if required.
 - f. Treatment accordingly under documentation
 - g. Admit if required.
 - h. If discharged without admission, inform police before discharge.
 - i. Document all in Medical legal register.
 - j. Document in Medico-legal examination report of Sexual violence – This document will be available in Casualty. This form is to filled in quadruplicate. The form will be in 4 colours. One copy each to be given to Hospital record, Police, victim and Forensic science Laboratory.
5. All procedures will be conducted as per guidelines issued by Ministry of health and family welfare. Copies of these guidelines are available in Casualty of SUHRC, MS Office, HOD Dept of Gyane Obs, Psychiatry, Forensic medicine, Paediatrics, General surgery, Office of Dean, Deputy Dean and Medical College central library.
 6. Sexual Assault Forensic Evidence (SAFE) kit will be available with Casualty.
 7. All services are provided FREE to victims.

Dean  10/3/21

Dy Dean  10/3/21


Medical Superintendent  10/3/21

HOD Gynaecology Obstetrics  10-3-21

HOD Forensic Medicine  10-3-21

HOD Paediatrics

HOD General Surgery

HOD Psychiatry  10/3/2021.

